

Free Camera Report Template

CINEVIEW COMMUNITY RESOURCES · ORIGINAL EDITABLE TEMPLATE

Track camera files, takes and useful technical notes.

Project: _____ Date: _____ Version / owner: _____

Scene and take

Camera and media reference

Scene / shot / take	Clip / card / camera	Lens / settings / notes

Details, checks and handover

Lens and settings notes

Editorial comments

Action / open question	Owner	Due / completed

How to use this template

Record camera and card identifiers consistently. Match scene and take references to sound and slate records. Never mark a card safe to erase based on this report alone.

Complete project identifiers first. Duplicate log rows or pages as needed, keep a dated version and share the current copy with the relevant team. These documents are optional to share with Cineview; tell the studio your space, dates and equipment requirements.

Use and limits

Free to adapt for your production. Keep the website credit when sharing the unchanged template. Educational planning aid, not legal, financial or safety advice. Check facts and permissions for your project, protect personal information and obtain competent professional input where needed.