

Free Production Budget Template

CINEVIEW COMMUNITY RESOURCES · ORIGINAL EDITABLE TEMPLATE

Record estimated costs and track the agreed production budget.

Project: _____ Date: _____ Version / owner: _____

Cost category

Quantity and rate

Cost / category	Qty × rate	Estimate / actual

Details, checks and handover

Estimated and actual cost

Contingency and notes

Action / open question	Owner	Due / completed

How to use this template

Choose a currency and define whether quoted rates include taxes. Separate estimates from agreed quotes and actual costs; calculate totals in your own spreadsheet.

Complete project identifiers first. Duplicate log rows or pages as needed, keep a dated version and share the current copy with the relevant team. These documents are optional to share with Cineview; tell the studio your space, dates and equipment requirements.

Use and limits

Free to adapt for your production. Keep the website credit when sharing the unchanged template. Educational planning aid, not legal, financial or safety advice. Check facts and permissions for your project, protect personal information and obtain competent professional input where needed.