

Free Shoot Schedule Template

CINEVIEW COMMUNITY RESOURCES · ORIGINAL EDITABLE TEMPLATE

Plan setups, breaks and dependencies in a practical running order.

Project: _____ Date: _____ Version / owner: _____

Setup and location

Cast and crew needed

Time / duration	Setup / activity	People / dependencies

Details, checks and handover

Estimated duration

Dependencies and breaks

Action / open question	Owner	Due / completed

How to use this template

Allow time for setup, changes, breaks and wrap. Check dependent tasks and realistic durations with department leads before distributing a schedule.

Complete project identifiers first. Duplicate log rows or pages as needed, keep a dated version and share the current copy with the relevant team. These documents are optional to share with Cineview; tell the studio your space, dates and equipment requirements.

Use and limits

Free to adapt for your production. Keep the website credit when sharing the unchanged template. Educational planning aid, not legal, financial or safety advice. Check facts and permissions for your project, protect personal information and obtain competent professional input where needed.